

Children of the Immaculate Heart
EMPLOYMENT APPLICATION

Position Applied For: _____

Full time ____ **Part time** ____ **Either** ____ **Temporary** ____ **State Date:** _____

Shift preference (#1, 2, 3): **7am-3pm** ____ **3pm-11pm** ____ **11pm-7am** ____

Applicant Information

Applicant Full Name: _____

Home Address: _____

City/State/Zip: _____

Number of years at this address _____

Daytime phone: _____ Mobile phone: _____

Do you have a California driver's license? _____ If no, what state? _____

Driver's License Number: _____

Education

High School Diploma

Date Completed: _____ (MM/YYYY)

School/Institution Name _____

College Diploma

Date Completed: _____ (MM/YYYY) Degree & Major: _____

School/Institution Name _____

University Diploma

Date Completed: _____ (MM/YYYY) Degree & Major: _____

School/Institution Name _____

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Employment History

List the last three (3) positions starting with current:

| | | |
|---------------------|-----------|---|
| Employer (1) | Job Title | Dates Employed |
| Work Phone | Address | City/State |
| Reason for Leaving? | | Position Type: Professional/Academic/Volunteer |
| Employer (2) | Job Title | Dates Employed |
| Work Phone | Address | City/State |
| Reason for Leaving? | | Position Type: Professional/Academic/Volunteer |
| Employer (3) | Job Title | Dates Employed |
| Work Phone | Address | City/State |
| Reason for Leaving? | | Position Type: Professional/Academic/Volunteer |

References

List two (2) professional references:

| Name | Title | Phone Number |
|------|-------|--------------|
| | | |
| | | |

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Character References

List two (2) references who can describe your character:

| Name | Relation to Person | Phone Number |
|-------------|---------------------------|---------------------|
| | | |
| | | |

How did you hear about us?

COMMENTS:

I hereby declare that all statements contained in this application are true and correct and understand that false or inaccurate information in the application will be the basis for termination.

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Signature of Applicant

Date